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TBL CERTIFICATION REQUIREMENTS

I. I CERTIFICATION FOR TEACHERS (TBL TEACHER)

Usually this can be accomplished within one school year.

A TBL Teacher:

- Is a teacher whose TBL lessons can be considered model TBL lessons by other teachers and administrators.
- Uses TBL instructional methodology as part of his/her regular teaching.

Requirements for certification:

- 1) Attend and participate actively in Workshop 1, 2, 3 each on a cluster of different thinking skills.

Format: Workshops are 12 hours each usually done over 2 days.

Each workshop focuses on both the instructional methodology of thinking-based learning, but also focuses on ways to help students do a group of about four types of skillful thinking.

- 2) Being coached by a CTT certified coach in three infusion lessons after workshop 1, workshop 2 and workshop 3. Coach written approval is necessary after the last session of coaching.

Format: Coaching sessions is 2 hours per teacher. Coaching involves a half-hour pre-conference, a one hour lesson observation in the classroom, and a half-hour post conference.

- 3) Makes a commitment to using TBL instructional methodology as part of his/her regular teaching after attending each workshop. Keep record of his practice.
- 4) Submit a portfolio by the end of the training where the best lesson of each thinking skill taught during his/her practices are represented. This portfolio will show lesson sample of all skills learned along the whole training. Each portfolio should include requirements form, with supporting documents (lesson plans, completed graphic organizers, student writing, photos, etc.), and submitted in time to CTT. (See portfolio instruction)
- 5) Receives approval for certification by a TBL Trainer in writing who reviews the submitted form.
- 6) Certificates will have a cost of 25 € per teacher.

II. TBL Coach

A certified TBL coach can coach other teachers teaching TBL lessons and the coaching count towards those teachers becoming certified TBL Teachers.

- The certification program of a certified TBL coach only qualifies the coach to do TBL coaching in their own school and only with teachers from their school.
- Coaching activities away from her/his schools can be done only through assignment by CTT and is open only to fully certified TBL coaches.

Requirement for certification:

- 1) Being a certified TBL Teacher.
- 2) Regular practice of all thinking skills learned.
- 3) Active participation in a two-day Coaches Training Seminar run by a TBL Master Trainer.
- 4) Submit documented log describing the evolution of his/her teaching of TBL lessons on all W1, W2, and W3 thinking skills.
- 5) Submit report of practice coaching sessions in which the candidate coaches other coach-trainees on five different thinking skills.
 - a. Report will include the coach's notes, coach log and future coach self-evaluation form.
- 6) One-day coaching apprenticeship with a TBL Master Trainer (includes a one-hour post conference).
 - a. Apprentice will submit the master coach the coaching logs of coaching done during the apprenticeship.
 - b. A minimum of 6 additional documented sessions of coaching to real teachers after apprenticeship will be required before obtaining the certification.
 - c. Coaching made by a coach in training who has not received his/her certification will not count towards those teachers becoming certified TBL teachers.
- 7) Written approval for certification by TBL Master Trainer will be required.

This is usually accomplished in the second year of a TBL program at a school.

III. TBL Workshop Trainer

A TBL Workshop Trainer can offer W1, W2, W3, and these offerings count towards the teachers participating becoming TBL Teachers.

Requirements for certification:*

- 1) Being a certified TBL Coach and one year's experience as an active coach.
- 2) Active participation in a three-day Trainer Training Seminar run by a TBL Master Trainer (one day per workshop - W1, W2, W3 -). **
- 3) Preparing slides for one segment (or more) of each W1, W2, W3.
- 4) Reviewing each of these segments with a TBL Master Trainer.
Format: ½ day each.
- 5) A one-day apprenticeship with a TBL Master Trainer on each of W1, W2, W3. **
Format: two days for each workshop
- 6) A Post-Conference after each of these apprenticeships led by the TBL Master Trainer.
Format: 30 minutes each apprentice.
- 7) Written approval for each workshop by a TBL Master Trainer.
- 8) Certificates will have a cost of 40 € for each trainer.

*Prior to receiving their first workshop all trainers will be asked to observe one or more full offering of either W1, W2, or W3) by one of the regular training staff and submit a report to their master trainer.

**Certification for the previous workshop a requirement for enrolling in training for the next workshop.

Usually happens in the third/fourth year.

Important note about certified TBL coaches and trainers: When TBL coaches and trainers are certified they sign a non-competition agreement that they will only coach or train other teachers through CTT.

IV. CERTIFICATION AS A TBL SCHOOL

A TBL School is considered a model TBL school when it has a written TBL Curriculum where TBL lessons are infused throughout the regular content curriculum approved by a TBL master trainer and when TBL lessons are taught by all of the teachers on a regular schedule. When the lessons taught by a teacher are not TBL lessons, TBL teaching techniques are used on a regular basis in the classroom. Anyone visiting the school can consider it a model TBL School.

Requirements for certification:

- 1) TBL Certification of Teachers, Coaches, Trainers:
 - a. All teachers have attended W1, W2, and W3.
 - b. At least 60% of the teachers are certified as TBL Teachers.
 - c. Approximately 10% of the teachers are TBL Coaches.
 - d. Two of the teachers are at least in the process of becoming TBL Trainers (this need not be accomplished prior to the school becoming fully certified as a TBL School).
- 2) TBL Curriculum Mapping:
 - a. Department heads/ grade level coordinators and at least one teacher from each department attend a TBL Curriculum Mapping Workshop.
Format: 1 ½ day Workshop
 - b. The written content curriculum is transformed into a complete TBL curriculum with written TBL lessons infused throughout.
 - c. Approval of a TBL Master Trainer is required.*

* At least three curriculum mapping revisions will be necessary before final approval.
- 3) Advanced TBL Workshops:
 - a. All teachers have attended one Advanced TBL Workshop on Argument Skills. **

Format: 16-hour workshop

- b. All teachers have attended one "TBL Instruction, Stage 2" workshop offered after the curriculum has been mapped into a TBL curriculum. **

In TBL-Stage 2 workshop techniques for helping students enhance TBL through the use of both Thinking Routines and Habits of Mind will be presented. We will also present other advanced topics such as the development of longer problem/project based units which infuse TBL, structures and techniques for inclusion based on TBL, thinking and the emotions, and translating good thinking into good writing.

Format: 16-hour workshop

4) School-Wide TBL Coaching:

- a. A school-wide Peer Coaching system is established based on a two-hour meeting with department heads.

5) Assessing Thinking Program:

- a. All teachers have attended one workshop on Assessing TBL Skills. **

Format: 1 ½ day workshop.

- b. Rubrics for all of the thinking skills at each grade level are developed and these guide the assessment of TBL skills and are mapped into the TBL curriculum by each department.
- c. A TBL assessment system has been set up in each classroom and in the school based on the assessment rubrics developed.

6) Final Approval:

- a. a. A TBL Master Trainer approves the school as a TBL School.

**Workshop format: These workshops are usually done for department heads and one or two teachers from each department who then will go back and train all the other teachers.

Usually this takes two additional years beyond the year in which TBL Teachers have been Certified.

**** Important note about TBL Schools:** Certification as a TBL School is for provisional for an initial 3 years, and renewable on a permanent basis after a site visit and approval by a team of two senior TBL staff.